

NPO/NGO Information Sheet

1. Organization Name				
2. Address:				
3. Phone / FAX:				
4. E-mail:				
5. Contact person:				
6. Website:				
7. Established in:				
8. President:				
9. Board Chair & Member:				
10. Background of Organization (Country / Religion, if any):				
11. Legal status: <input type="checkbox"/> Private <input type="checkbox"/> Government <input type="checkbox"/> NGO <input type="checkbox"/> Academic institution <input type="checkbox"/> Other				
12. Area of Specializations (field of expertise): FOR DETAILS see reverse side of Paper				
<input type="checkbox"/> Arts,culture,and humanities <input type="checkbox"/> Education <input type="checkbox"/> Environment/ Animals <input type="checkbox"/> Health <input type="checkbox"/> Human services <input type="checkbox"/> International, Foreign affairs <input type="checkbox"/> Public, Social benefit <input type="checkbox"/> Mutual Benefit Public Charities <input type="checkbox"/> Supporting Public Charities <input type="checkbox"/> Religious <input type="checkbox"/> Unknown, Unclassified				
13. Objectives & Missions:				
14. Business experience (in years):				
15. Annual Budget: (USD)				
DETAIL⇒ Government % Corporation % Individual % Other(if any) %				
16. Expenditures: (USD)				
DETAIL⇒ Working (Project) Expenditure % Personnel cost: % Others(if any) %				
17. Staff structure:				
Mongolian Staff (Salaried) / Foreigner Staff (Salaried) (Volunteer) / (Volunteer)				
18. Previous experience working with International Organizations (list if any or attach a separate sheet)				
19. Branches (list if any)				
20. Working Languages:				
21. Number of Projects				
Project Name	Area of Specialization	Geographic coverage	Duration of a project	Outputs(publications)
22. Remarks / Notes (Please provide as much information as possible, so that we can better understand the nature of your Organization)				

Area of Specializations (field of expertise): DETAILS

- Arts,culture,and humanities
 - Other, Arts
 - Museums, museum activities
 - Historical societies and related
 - Performing arts organizations
- Education
 - Higher education institutions
 - Elementary, secondary education
 - Other, educational
 - Student services and organizations
- Environment/ Animals
 - Environment
 - Animal related
- Health
 - Health - general
 - Health – Nursing services
 - Hospitals and primary facilities
 - Treatment facilities, outpatient
 - Mental health
 - Disease specific (general)
 - Disease specific (research)
- Human services
 - Crime, legal related
 - Employment, job related
 - Food, agriculture, and nutrition
 - Housing, shelter
 - Public safety, disaster preparedness
 - Recreation, sports
 - Youth development
 - Multipurpose and other
 - Service promoting independence
 - Family services
 - Children and youth services
 - Residential, custodial care
 - Other, human services
- International, Foreign affairs
- Public, Social benefit
 - Civil rights, advocacy
 - Community improvement
 - Philanthropy, voluntarism
 - Science and technology
 - Social services
 - Public, society benefit
- Mutual Benefit Public Charities
 - Pension and retirement funds
 - Other mutual
- Supporting Public Charities
 - Single Organization Support
 - Fundraising
 - Other foundations
 - Public foundations
 - General fundraising
 - Other supporting
- Religion-related.
- Unknown, Unclassified

Notice: These categories are based on "NTEE Major Category, circa 1992. State Nonprofit Almanac 1997 p28-29, The Urban Institute press Washington, D.C.